



BANK REFERENCE LETTER

INSTRUCTIONS

Please have your bank(s) provide the following information in a letter format on their bank letterhead; must have an original signature.

Letter should contain the following:

- Account Number(s)
- Length of Time Doing Business
- Average Account Balances
- Loan Information:
 - Amount of Loan
 - Status
 - Type of Security (I.E. A/R, Signature, None, Etc.)
- Line Of Credit Information:
 - Amount of Line
 - Amount In Use
 - Type of Security (I.E. A/R, Signature, None, Etc.)